

**APPLICATION INFORMATION**

Project Name

Applicant Name

Applicant Division/Department

Applicant Email

Preferred Phone

Co-Applicant Name (if any)

Co-Applicant Email

Co-Applicant Preferred Phone

**Briefly summarize this project**

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**Have you applied for an LCCC Campus Grant in the past? If so, please explain the outcome(s)**

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**If you received a Campus Grant last cycle, what is the status of your project as of this submission?**

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**ABOUT THIS PROPOSAL**

**IDENTIFY PROJECT:** Provide project details, including *Objectives, Tactics* and Anticipated Outcomes

**STUDENTS/CONSTITUENTS:** Explain how many students/constituents will be served by this project

**PARTNERSHIPS:** Did you consider partnership with another department/division at LCCC? If not, why?

**INCORPORATING STRATEGIC PRIORITIES:** How does your project support one or more of the following LCCC Areas of Focus?

1. Student Focused – Expand participation
2. Success Focused – Increase completion and academic success
3. Future Focused – Foster future success
4. Work Focused – Improve economic competitiveness
5. Community Focused – Enhance quality of life

*LCCC is committed to equity, the idea that students from marginalized and underrepresented populations have access to resources that empower student success and close completion achievement gaps. Equity is based upon the principle of fairness and is distinct from equality. While equality involves treating everyone the same way, equity provides each individual or group what they need to have an equal opportunity to succeed. A commitment to equity also includes identifying and removing structural barriers faced by underserved students. As a campus community, we will adopt practices that promote equity, grow the culture of inclusion, demand social justice and use that power to ensure success for all students.*

**EQUITY:** Explain how your project supports equity on campus

**PROJECT SUSTAINABILITY:** Explain how you will sustain your project once funding is no longer available

**PROPRIETARY RIGHTS:** Will your project generate any form of intellectual property which may be used or marketed outside of Lorain County Community College? (LCCC Foundation policy will require an express agreement for the sharing of profits arising from products developed with LCCC Foundation financial support).

Yes       No

**PROJECT TIMELINE:** Please indicate major timelines, including implementation dates, the MID-YEAR FINANCIAL REPORT and the submission of the FINAL REPORT to the LCCC Foundation.

July 1, 2021	Grant Period Begins
January 14, 2022	Mid-Year Reports Due
June 30, 2022	Grant Cycle Ends
July 15, 2022	Final Reports Due

Your timeline:

**PROPOSED BUDGET**

Include brief narrative descriptions where requested. Use the *CAMPUS GRANTS PROPOSED BUDGET* template to complete the following. You can replicate the justification statement.

**PROJECT BUDGET**

Total Project Cost

Total requested from LCCC Foundation  
*(cannot exceed \$10,000)*

**NON-LCCC PERSONNEL INVOLVEMENT:** This grant may not be used to extend the contract or provide additional funding for LCCC contracted personnel.

Total amount requested for NON-LCCC personnel

Please explain how NON-LCCC personnel will be working on your project (if applicable)

Who are the other sources/funders from which you are requesting funds or personnel?

**SUPPLIES/MATERIALS**

Total amount requested for SUPPLIES/MATERIALS

Describe what kind of SUPPLIES/MATERIALS you will be purchasing, if awarded this grant

**SUPPLIES/MATERIALS FROM OTHER SOURCES/FUNDERS**

Total amount requested for SUPPLIES/MATERIALS  
from other sources

Describe what kind of SUPPLIES/MATERIALS you will be requesting from other sources

**EQUIPMENT COMMITTEE REQUEST**

**YOU MUST FIRST REQUEST EQUIPMENT FROM THE LCCC EQUIPMENT COMMITTEE BEFORE REQUESTING FROM THE LCCC FOUNDATION CAMPUS GRANTS PROGRAM.** Explain the outcome of that request here. If your application involves equipment purchases and you have not processed your request through the LCCC Equipment Committee, it will not be considered.

**EQUIPMENT DESCRIPTION**

Total amount requested for EQUIPMENT

Describe the EQUIPMENT you will be purchasing if awarded this grant

**EQUIPMENT REQUESTED FROM OTHER SOURCES/FUNDERS**

Total amount requested for EQUIPMENT from other sources

Describe the EQUIPMENT requested from other sources

**OTHER EXPENSES**

Total amount requested for OTHER EXPENSES

Describe OTHER EXPENSES you anticipate and itemize costs. (Food and Conference Fees for LCCC faculty/staff will not be considered). Include any editing costs for books or other publication projects

Describe OTHER EXPENSES requested from other sources

**IN-KIND DONATIONS/SERVICES:** Describe any IN-KIND materials, equipment, time, etc. being donated to this project.

Describe any IN-KIND services you or your group will provide

**SUPPORTING DOCUMENTATION**

Any documentation pertinent to this proposal **must be attached to the application upon initial receipt** by the LCCC Foundation. Be sure to include your *Campus Grants Budget Proposal*.

**APPROVAL**

_____ Applicant's Signature	_____ Date
_____ Co-Applicant's Signature	_____ Date
_____ Division Director's Signature	_____ Date
_____ Vice President's Signature	_____ Date

**Submit your COMPLETED and SIGNED application with any attachments to the  
LCCC Foundation office:  
In Person – Drop off to CC 220  
Via Email – [lcccfoundation@lorainccc.edu](mailto:lcccfoundation@lorainccc.edu)**

NOTE: If you do not receive receipt confirmation 1-2 days after submission, contact the LCCC Foundation office directly at 440.366.4039.

*The LCCC Foundation Campus Grants Committee reviews each individual application and any supporting documentation to determine if a proposal shall be submitted for approval to the LCCC Foundation Board of Directors. Approval does not guarantee a full amount to be awarded. Applicants will be notified of their proposal status.*